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## Bayside Camp and Retreat

# Position Description | Junior Cabin Leader

### Position Purpose

To be one of the primary caregivers for campers while on-site serving alongside and under the mentorship of a Senior Cabin Leader. Assist in aiding campers in their mental, spiritual and physical growth as well as basic living needs. Assist to lead a group of campers throughout the daily camp program, facilitating positive group dynamics, enjoyment and adventure, empowerment of each camper, and spiritual engagement.

### Essential Job Functions:

- 1. Assist in the direction, supervision and organization of campers in their cabin group during events and activities as well as the time between program elements.**
  - a. Assure campers are properly supervised at all times.
  - b. Be aware of and implement camp safety rules.
  - c. Respect, empower, encourage and support campers.
  - d. Help campers to become integrated into all aspects of camp life and program including morning routines, cabin clean-up, meal times, program events and activities.
- 2. Participate in the development and implementation of programs for campers.**
  - a. Responsible for leading and assisting with the leading of activities and events
  - b. Assist in program areas such as but not limited to waterfront, crafts, zipline, archery, etc.
- 3. Maintain high standards of health and safety in ALL activities for campers and staff.**
  - a. Provide the daily care of each camper within your supervision including recognition of personal health needs.
  - b. Be alert to campers and staff needs and assist them with personal or health problems, and discuss or inform the appropriate staff personnel.
  - c. Be alert to equipment and facilities to ensure utilization, proper care and maintenance is maintained; report repairs needed directly to the camp director.
- 4. Be a role model to campers and staff in you attitude and behaviour.**
  - a. Follow and uphold all safety and security rules and procedures.
  - b. Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule and sportsmanship.
- 5. Other Responsibilities:**
  - a. Cooperate, communicate and work with Senior cabin leader
  - b. Help campers to improve and develop physically, socially, mentally and spiritually
  - c. Plan daily cabin devotionals with cabin team
  - d. Care for campers through prayer, Bible studies, responsible relationships and sharing of faith in accordance to Bayside Camp's Statement of Faith



- e. Communicate with campers, provide instruction and ensure they understand
- f. Be flexible with the schedule especially on rainy days
- g. Carry out all other duties assigned by Year Round Directors

## Employment Details

<b>Weeks of Work:</b>	9
<b>Start Date:</b>	June 27, 2023
<b>End Date:</b>	August 28, 2023
<b>Staff Training Dates:</b>	Highly recommended conference weekend: May 12-14 Mandatory staff training: May 26-28, June 9-11
<b>Gross Salary:</b>	Base Rate: \$100/week

## Requirements/Skills

- At least 16 years of age
- Current CPR and Standard First Aid
- Experience working with children in different capacities is an asset
- Ability to work with children/youth and other staff
- Adaptable
- Good at following directions
- Willing to be a servant leader
- Leadership skills
- Ability to work independently and manage time in order to complete daily tasks without direction

## Relationships/Accountability

Reports to: Cabin Leader, Head Cabin Leader, Executive and Associate Directors

Peer Relationships: All Bayside Camp staff

Internal Relationships: Camp staff, campers

External Relationships: Parents, visitors